

## **School Advisory Council/School Advisory Forum**

### **Meeting Minutes**

**Hollywood Park Elementary at 2:30 pm**

**February 26, 2025**

#### **ATTENDEES:**

Elena Cardet (SAC Chair); Mrs. Menendez (Principal); Antonio Lindsay (Asst. Principal); Patricia Nix (Secretary); Mercedes Griffiths (Non-Instructional); Maria Weaver (Teacher); Ivan Pereira (Teacher); Karolyn Cruz-Williams (ELA Coach); Maritsa Benoit (ESE Parent); Michelle Gonzalez (PreK Teacher); Samantha Roberts (Guidance Counselor)

#### **PROCEEDINGS:**

##### **Welcome:**

\*Everyone was welcomed, and agendas were passed out.

##### **Call to Order:**

- A meeting of the Hollywood Park Elementary School Advisory Council and School Advisory Forum was held in-person in Ms. Cardet's Room, on February 26, 2025.
- Mrs. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve minutes by Mr. Pereira. Motion seconded by Mrs. Griffiths.

##### **SESIR:**

- School Environmental Safety Incident Reporting
- No incidents

##### **Monitoring SIP (School Improvement Plan):**

- Accountability Funds: \$11,457.00
- SAC Advisory Funds: \$55,652.00 (Total)
- A+ Money: \$54,043.00 (To be distributed based on ballot)
- \$1,609 (Rollover)

### **Review of the '25-'26 Parent Family Engagement Plan (PFEP):**

- Ms. Cruz-Williams addressed the committee. She reviewed our parental involvement programs and activities.
  - Annual Title 1 Parent Meeting
  - Literacy Night
  - Diversity Night
  - Science Night
  - Publix Math Night
- PD – Utilizing Student Agendas to promote effective communication / Class Dojo Training
- Identify any barriers – Some of the barriers we face include parents and family members with limited English proficiency and disabilities.
- Other parental involvement – Ms. Cardet suggested bringing back Science fair Projects.

### **Review of the '24-'25 Parent Allocation Funds:**

- Title 1 Parent Involvement Funds: \$2,405 – Student Agendas (\$,1680), Refreshments (\$645), and Parent Seminar (\$80).

### **Review of the '25-'26 School Parent Compact:**

- Add the following – Under Student Responsibilities: “Follows the uniform policy.”
- For no. 3 regarding the student’s progress – the standardized test scores can be located online.
- Mrs. Griffiths had a question regarding the uniform policy. Ms. Menendez said, “that it takes everyone to enforce the uniform policy, and it doesn’t just fall on one person.”

### **No SAF Updates**

Ms. Cardet motioned to adjourn the meeting at 3:00 pm. Motion seconded by Mrs. Nix.

Minutes were submitted by Mrs. Nix.

Approval Date: February 26, 2025

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

### **Upcoming Dates**

March 3<sup>rd</sup> – 7<sup>th</sup> – Scholastic Book Fair

March 5<sup>th</sup> – Scholastic Family Night / Bingo Night

March 13<sup>th</sup> – World Finest Chocolate Fundraiser Ends

March 18<sup>th</sup> – Publix Math Night

March 19<sup>th</sup> – SAC/SAF Meeting